

ADDITIONAL HOUSE RULES ASSOCIATION OF OWNERS

VRIJHEIDSLAAN 61-95, 2806 KG GOUDA

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1. With the exception of the apartments on the ground floor and those located directly above the storages, it is not permitted to apply hard floor coverings, such as flagstones, laminate or parquet, or to have them installed **without** the required sound-absorbing materials (this because of noise disturbance).
2. The painting of outer parts and/or the painting of doors, windowframes and so on in a different color than the existing color scheme is not permitted.
3. Owners/occupants must take care that surroundings of the building and the general areas present in the building are not contaminated and are not used for purposes other than those for which they are intended.
4. All owners/occupants must observe the general manners. He/she, neither his/her roommates nor visitors may not cause disturbance or annoyance to fellow occupants, nor throw objects over balconies. Because of streetimage, no parts/objects (more than 10 cm.) may extend or be placed outside the balcony/outside wall.
5. Owners/occupants must keep the galleries, windows and woodwork belonging to their own apartment clean and keep the drainage pits - also on the balconies - free of debris/leaves so the rainwater can drain freely and blockages do not occur.
6. Owners/occupants should place the bicycles in the bicycle shed in such a way that they do not block access to other sheds/storages. If there is space in your own shed, it will be appreciated if bicycles are placed there. By order of the fire brigade, no barriers may be placed on the gallery, in the stairwell and in the entrance that obstruct the escape routes.
7. Owners/occupants should deposit paper, newspapers, magazines etc. in the paper containers in the hall or in the bicycle shed. Garbage and organic waste in the relevant containers outside the building.
8. No antennas or other objects may be placed on the roof.
9. Keeping pets is permitted, provided that care is taken that galleries, stairwell and storages, as well as balconies of your neighbors, are not contaminated by pets. Pets are not allowed to cause disturbance to fellow occupants. Of course, pets are not let out just before the entrance, not even in the garden.
10. Between 22.00 and 07.30 it is forbidden to cause inconvenience to your fellow occupants both within and outside the apartment (eg on the galleries and stairwell) due to excessive noise, drilling, hammering, and so on.
11. Check the entrance doors in the hall and in the storages and close them properly to prevent burglary. Intercom installation: check **always** who is calling at and **never** let an unknown person inside.
12. Unless there have been made specific/deviating (payment) agreements with the administrator, all owners must pay the agreed servicecosts on a monthly basis. An owner must take the initiative to make agreements with the administrator.
When an owner is 4 months behind with paying (this also applies to a possible payment arrangement), the administrator is entitled to send a urgent payment reminder, and after a further 2 months (ie a total of 6 months after the last payment) a judicial debt collection will be started.
13. Key address: in the case of long-term absence, holidays, and so on it is advisable to give a key to a good neighbor or family or to leave a telephone number (at the chairman and/or administrator) where you can be contacted, so that in emergencies (leaks and so on)) can be acted upon.

VvE (= association of owners)

November 2011