

## **VVE meeting Prinseneiland 35-37**

*Date: 22 September 2018*

*Present: representatives from all apartments*

### **Shared info**

Mark and his daughter will change the two garages on the ground floor into apartments. The redesign will take between the 3-6 months and start in October. Architect and project manager were introduced. When completed the apartments will be rented out (long stay) for about 6 years.

Noisy reconstruction work of the ground floor will not take place after 7 PM in the evening and before 9AM in the morning.

Gilles will set up a meeting on the redesign of his apartment once plans are finalized.

Please no more garbage placed before regulated hours. Tip: underground garbage container at the Haarlemmerplein.

Please handle the front door of the building with care and gently close it by hand because of the noise. (The closer of the door can unfortunately not be changed).

The painting of the hallway will be included in the multiyear plan. First the water supply system must be repaired. Also the noise of the stairs/hallway will be subdued by for instance covering up the stairs.

Fixing the problem of the damp on the walls will be based on the inspection reports Mark shared.

### **Decisions**

Unanimously Mark was voted as new chairman of the VVE for the duration of a full year. Gilles will take over from 22 September 2019 onwards.

Unanimously there was voted in favor of changing the assignment of the ground floor from company to living space.

Unanimously there was voted in favor of changing the front façade of the ground floor.

Unanimously there was voted in favor of changing the rear façade of the ground floor, ONLY after approval of the construction engineer.

### **To Do**

- Create an Whatsapp group including new neighbours (@Mark, can you take the lead in this?)
- Gilles will share the contact details of the company that put the safety glass
- Gilles arranges new name plates. Everyone sends Gilles input
- Gilles arranges the cleaning of the hallway once a month, paid by the VVE
- Gilles and Mark will develop the multiyear maintenance plan (NB: this will make clear if a raise in VVE contribution is needed)
- Mark will start investigating the possibility of constructing balconies in our building at the municipality

- Mark will sort out what the latest maintenance costs where at our current VVE administration office
- Mark will arrange the new administration office of the VVE that was recommended by the current one
- Mark will check who the supplier is/was of the fire extinguishers. They need to be replaced
- Fire alarm needs to be checked

**Agenda next meeting (NB: will be shared one week in advance)**

- Changing assignment of all floors (1,2,3 and 4) from company to living space
- Multiyear maintenance plan
- VVE contribution
- Redesign apartment on 4<sup>th</sup> floor
- Fixing the damp on walls